**NCCID Data access request form**

Please complete all fields in this form for your request to access the National COVID-19 Chest Imaging Database (NCCID). Please return this form to imaging@nhsx.nhs.uk

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| **Study/Project/Proposal Title****Note:** Access to the data can only be granted for projects that accelerate research and development connected to COVID-19 response in a meaningful way |
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| **Application Date** |
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| **Applicant Name(s)** |
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| **Applicant Job Title(s)** |
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| **Applicant Institution(s)****Note:** Please provide a sentence describing the nature and mission of the Institution(s) |
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| **Applicant Email(s)** |
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| **Institution Website(s)** |
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| **Chief Investigator** |
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| **Sponsor (If applicable)****Note:** Please provide a sentence describing the purpose of the funding granted by the Sponsor |
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| **Description of the team working on the project****Note:** Provide the full list of individuals who would be authorised to access the data, including their name and role |
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| **Project timelines**  |
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| **Project Plan** |
| Please provide the Project Plan in a separate document. It should cover the following topics in a self-contained way:* Aims
* Method (e.g. modelling approaches, software libraries, etc..)
* Expected outcomes
* References

Projects being granted data access should exhibit many of these characteristics:* **Scientific merit** - Evidence-based; Impactful; Innovative; Reproducible; With measurable objectives
* **Technical feasibility** - Statistically sound;Based on appropriate choices of modelling techniques, software, and infrastructure
* **Benefit to patients and the NHS** -Improves patient care and comfort;Supports NHS staff; Increases the efficiency of the NHS as a system

The Project Plan is an important element in the evaluation of data access requests but it is not the only aspect being considered, as the assessment is based on the entirety of this form. |
| **Project summary (250 words)****Note:** Please provide a layperson summary of your project, highlighting the expected benefits to patients, staff and the healthcare system. This is for inclusion in the websites of the NCCID and linked initiatives to inform the public about the benefits of patient data utilisation. The layperson summary will be made publicly available if the data access request is accepted. Do not include any commercially sensitive information in this text. |
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| **Description of track record in the research area for the applicant and/or their institution****Note:** Evidence of track record may include academic publications in the field of interest, or in related fields and development of software solutions of high standard |
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| **Requested data** |
| Please specify what kinds of medical images you are requesting to access, among:* Chest X-ray
* Chest CT
* Chest MRI

Please motivate the reason why each image type is necessary for your research.The clinical data points associated with the chest images selected in this way will be made available too. A list of clinical data points can found in the documents below:* [Covid-19 Data (Positive) Template v1.4 (Excel)](https://medphys.royalsurrey.nhs.uk/nccid/guidance/COVID-19_NCCID_covid_positive_data_template_v1_4.xlsx)
* [Covid-19 Status (Negative) Template v1.0 (Excel)](https://medphys.royalsurrey.nhs.uk/nccid/guidance/COVID-19_NCCID_covid_status_negative_data_template_v1_0.xlsx)
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| **Duration of requested data access and licenses to use****Note:** Any access to the data and licences to use will expire when the COVID-19 COPI (COVID-19 – Notice under Regulation 3(4) of the Health Service Control of Patient Information Regulations 2002) ceases effect. |
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| **Previous approvals obtained for this Research (If applicable)****Note:** Please provide any identifiers/reference numbers where available. |
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| **Description of data storage infrastructure, safety and data access monitoring measures****Note:** Data from NCCID can only be accessed by named individuals. These users must not share or disclose NCCID data to anyone else, and must under all circumstances store NCCID data in a safe location. |
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| **Compliance with GDPR** |
| The following documentation is considered valid for proving this:* If you are an NHS body, you should refer to compliance with the Information Governance Toolkit
* If you are a commercial company, you can provide the ICO registration number
* If you are part of an academic institution, your should provide proof of your accreditation (e.g. a photocopy of your badge)
* In the absence of examples of the above, please provide a confirmation that all applicants will abide by the GDPR regulation, in the form of a statement with a letterhead
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